



JUNIOR LEAGUE OF BRYAN-COLLEGE STATION

The Junior League of Bryan-College Station, Inc. Community Grants Committee

SHORT TERM COMMUNITY NEEDS GRANT APPLICATION

This application is used to request **funding and/or volunteer assistance** from The Junior League of Bryan-College Station, Inc. (JLBCS) in accordance with the criteria set forth by the Community Grants Committee.

Mission Statement

The Junior League of Bryan-College Station, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women, and improving our community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Vision Statement:

We will strengthen the well-being and future of Bryan-College Station's children and youth through the dedicated service of trained volunteers.

Impact Statement:

Enriching the wellness and education of children and youth in Bryan-College Station.

Examples of JLBCS Short Term Projects:

- Volunteers for Salvation Army Angel Tree
- Volunteers and funding for Bereavement Bags
- Funding for Project Hope
- Funding for Amber Alert Network Brazos Valley
- Volunteers for Special Olympics Texas

Community Projects

The Junior League of Bryan-College Station, Inc. is currently accepting proposals through our Community Needs Projects Program to support local organizations in Short Term Projects for 2018-2019.

For the 2018-2019 year, \$20,000 has been specifically set aside for Short Term Projects Grants. Our League is interested in making a contribution to organizations that will make an impact in the area of children and youth. Funding requests must address the interests and needs of the community and fit within the focus areas of JLBCS.

Short Term Project Grant Application:

DATE: _____

NON-PROFIT AGENCY NAME:

MAILING ADDRESS:

PHONE: _____

CONTACT PERSON: _____

EMAIL ADDRESS: _____

AMOUNT REQUESTED: \$ _____

PROJECT NAME:

PROJECT SUMMARY/SPECIFIC NEED (You may attach additional pages):

DATE FUNDS NEEDED: _____

TAX EXEMPTION NUMBER: _____

AGENCY FOUNDING DATE: _____

AGENCY GOAL/PURPOSE: _____

ANY OTHER INFORMATION YOU WANT US TO KNOW (You may attach additional pages):

CREDIT REFERENCES:

1. _____

2. _____

3. _____

If requesting volunteer assistance please complete the following

NUMBER OF VOLUNTEERS REQUESTED: _____

SPECIFIC DUTIES OF VOLUNTEERS:

DATE(S) OF EVENT: _____

TIME OF EVENT: _____

LOCATION OF EVENT: _____

IN ADDITION TO THIS COMPLETED APPLICATION, THE NON-PROFIT AGENCY MUST SUBMIT:

-- A list of the agency's Board of Directors

-- A copy of the agency's current year budget

-- A copy of the IRS 501(c)(3) letter confirming tax exempt status

Qualification Requirements for Short Term Projects Grants:

- Complete applications must be received 6 - 8 weeks before funding and volunteers are needed
- Funding must be used within 60 days of receipt in the Bryan-College Station area
- Organizations may be granted funds annually
- Must be a non-profit agency with a tax-exempt status, in good standing with creditors and have been in operation at least 6 months
- A written report regarding use of donated funds must be received within three (3) months after receipt of funds
- Organizations must provide general liability insurance covering all Junior League volunteers during participation with agency. Insurance shall include Commercial General Liability, Non-Owned & Hired Automobile Liability and Volunteer Accident Medical Insurance, each in an amount not less than \$1 million.
- Projects currently supported by this League are ineligible for assistance
- This League reserves the right for on-site visits of the agency
- Proposals for Short Term Projects must be for organizations whose work will fall within the JLBCS focus of youth and children
- Applicants must have a 501(c) (3) status
- Requests cannot be considered for fundraising endeavors, individuals, sectarian religious projects, religious promotions or travel expenses
- Agency must have a local Board of Directors
- Junior League members involved with an organization should contact The Junior League of Bryan-College Station, Inc. regarding possible conflict of interest

The following will be excluded from consideration for funding:

- Any agency associated with a specific political or religious group
- Travel or moving expenses
- Any expenses related to fundraising endeavors
- Requests for the sole benefit of an individual person
- Scholarships or tuitions
- Assistance in paying for seminars or conferences
- Staff salaries and administrative costs
- Incomplete applications will be returned and will not be considered

The Community Grants Committee is available to provide volunteers and/or funding to any projects as long as those projects are in line with our Vision and adhere to the criteria listed above. Short Term Projects are awarded throughout the year. Please submit only the requested information required above. Short Term Project Grants not associated with our year-long projects, will be held to a \$1,500.00 maximum.